

# Preventive Maintenance Work Flow

General Manager & Fleet Director  
Schedule PM.

1st Notification  
Responsible  
Department Notified

Is Vehicle Delivered?

No

2nd Notification  
Responsible  
Department Past Due

Yes

Technician Performs  
PM Inspection

Yes

Is Vehicle Delivered?

No

3rd Notification  
Fleet Director  
Notified of Past Due PM

Yes

Additional Repairs Required

Yes

PM R/O Closed

New R/O Opened  
For Repairs

Copy to Responsible  
Department Manager

No

R/O Closed

Repairs Completed

Potentially Places  
All Repairs as  
Non-target Due to Abuse

Operator Notified